



UCGPC Elected Officer Call for Nominations

Title:	UCGPC Treasurer
Term Duration:	July 1, 2022 to July 31, 2023
Compensation:	\$200.00/mo. (\$2,600.00 total), travel reimbursed.
Estimated Workload:	Approximately 5-15 hours per week, may vary.
Requirements:	<ul style="list-style-type: none">- Must be an enrolled student at a UC graduate or professional degree program for entire term.- The nomination must be made by a current member of the UCGPC Board.
Recommended Prior Experience:	<ul style="list-style-type: none">- Treasurer or financial management of a nonprofit organization or a student-driven group, association, or movement.- Familiarity with reimbursement processes and structuring large budgets.- Communication strategy planning and execution.- Engagement with the CA or federal legislative process.- Leadership role in a student-driven group, association, or movement
Recommended Skills:	<ul style="list-style-type: none">- Proficiency in mass communication, communicating with public officials.- Basic understanding of Robert's Rules.- Student-centered advocacy and political advocacy.- Relationship building, flexibility, attention to detail.- Understanding of and adherence to organizational bylaws.
Duties and Responsibilities: UCGPC Bylaws §2.5	<ol style="list-style-type: none">1. Serves as CFO of UCGPC.2. Serves as the point person in dealing with IRS, auditors, and other financial institutions.3. Establishes, maintains, and ensures compliance of UCGPC fiscal policies and procedures.4. Oversees collection and disbursement of all UCGPC funds under the direction of the Council.5. Presents quarterly financial and budgetary reports to the Council.6. Represents UCGPC to the Council on Student Fees.