



UCGPC Elected Officer Call for Nominations

Title:	UCGPC Council Chair
Term Duration:	July 1, 2022 to July 31, 2023
Compensation:	\$250.00/mo. (\$3,250.00 total), travel reimbursed.
Estimated Workload:	Approximately 10-20 hours per week, may vary.
Requirements:	<ul style="list-style-type: none">- Must be an enrolled student at a UC graduate or professional degree program for entire term.- The nomination must be made by a current member of the UCGPC Board.
Recommended Prior Experience:	<ul style="list-style-type: none">- Engagement with a nonprofit organization or UC campus-based graduate and/or professional student government.- Chairing or facilitating committee meetings.- Leadership role in a student-driven group, association, or movement.- Developing a long-term plan for an organization.
Recommended Skills:	<ul style="list-style-type: none">- Proficiency in Robert's Rules and resolving procedural questions.- Organizational development.- Student-centered advocacy and political advocacy.- Time management, patience, and relationship building
Duties and Responsibilities: UCGPC Bylaws §2.4	<ol style="list-style-type: none">1. Serves as COO of UCGPC and presiding officer over Council meetings.2. Maintains the internal integrity of Council governing documents.3. Serves as point of communication with the CA Secretary of State in matters of corporate filings affecting the nonprofit nature of UCGPC.4. Acts as the official representative of and coordinate activities of the Council in cooperation with the President.5. Authorized as the tie-breaking vote in Council meetings.6. Prepares and disseminates all agendas of Council meetings.7. Appoints committee members when the appointment is called for.8. Maintains record of Council membership and resolve matters pertaining to representation on the Council.9. Coordinates the Council's actions regarding its governing documents and the annual Council retreat.10. Oversees implementation of Council directives.11. Facilitates transition and onboarding of new Council of the next term.

UCGPC is the Officially Recognized Organization
for Graduate and Professional Student at
University of California